



Government of the People's Republic of
Bangladesh
Ministry of Power Energy and Mineral
Resources
Energy and Mineral Resources Division

www.emrd.gov.bd

Record Number: 28.00.0000.017.17.001.18.681

Date: 26 Sep 2024

Office Order

The undersigned is directed to convey the sanction Government of the Peoples Republic of Bangladesh in favour of Shihab Mahmud, Deputy Director ((Exploration & Production) Hydrocarbon Unit under Energy and Mineral Resources Division to attend the 2024 Conference on Regional Cooperation and Integration Enhancing Critical Minerals for the Clean Energy Transition in Hanoi, Viet Nam from 15-10-2024 to 17-10-2024 or nearer date for 03(three) days (excluding travel time) under the following terms and conditions:

02. Terms and Conditions:

a	He will be treated as on duty during the period of the program
b	He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
c	He will not be allowed to stay abroad more than the approved period;
d	All expenses of this tour will be borne by theAsian Development Bank (ADB) and
e	He will have to submit a report to this Division within 07 (seven) days after his return.

03. This order is issued with the approval of the competent authority.

26-09-2024

Khadiza Tahera Boby

Deputy Secretary

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dsbudget@emrd.gov.bd

Record Number: 28.00.0000.017.17.001.18.681/1 (13)

Date: 26 Sep 2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs (With a request to issue note verbale).;

2. Secretary, Office of the Secretary, Economic Relations Division;
3. H.E Ambassador, Embassy of Bangladesh, Viet Nam;
4. H.E. Ambassador, , Embassy of Viet Nam, Dhaka, Bangladesh;
5. Director General, Department of Immigration and Passports, Agargaon, Dhaka.;
6. Director General (Additional Secretary), Office of the Director General, Hydrocarbon Unit ;
7. PS to Secretary, Secretary Office, Energy and Mineral Resources Division;
8. Senior Assistant Secretary, ADB-5 Section, Economic Relations Division;
9. Director, Hazrat Shahjalal International Airport, Dhaka.;
10. Immigration Officer, ,Hazrat Shahjalal International Airport, Dhaka.;
11. Shihab Mahmud, Deputy Director, (Explo & Prod), Hydrocarbon Unit;
12. Programmer, ICT Section, Energy and Mineral Resources Division(With request to upload this G.O in EMRD website) and
13. Office Copy.



A handwritten signature in black ink, enclosed in a circle, located on the right side of the page.

26-09-2024

Khadiza Tahera Boby
Deputy Secretary